**Capel Riders Inc. Committee Meeting**

**07/03/2023 1800 at Capel**

**Minutes**

1. Meeting Opened

6.07 pm

1. Attendance record and apologies

Attendees

* Roger Harrison
* Helen Shiosaki
* Tony Sommerville
* Mark Hanrahan

Apologies

* Mark Shiosaki

1. Quorum

Required number of members in attendance

1. Confirmation of minutes of last meeting

Minutes of meeting 08/02/2023 confirmed as true and correct

Moved Helen Shiosaki - Seconded Mark Hanrahan - Carried unanimously

1. Vice president Resignation

President to post notice on members Facebook group re resignation and call for expressions of interest for the position of Vice President.

Proposed: Mark Hanrahan - Seconded Helen Shiosaki - Carried unanimously

1. Trademark

Secretary to commence process for trademarking Capel Riders Logo at an estimated cost of $320

Moved: Tony Sommerville - Seconded: Roger Harrison - Carried unanimously

1. Proposed Purchases

* Capel Riders Inc. Patches - $315 (Roger Harrison)
* Restocking beer fridge - Stock level not to exceed $300 (Roger Harrison)
* Purchasing of tie-down straps for trailer, allowance $50 (Tony Sommerville)
* Square Payment Device - $59 purchase transaction fee 1.9% (Tony Sommerville)

That the purchases listed in item seven of the agenda be approved.

Moved Helen Shiosaki - Seconded Tony Sommerville - Carried unanimously

1. Membership Process to be revised.

* Prospective member must participate in two club rides prior to application
* Application form must be:
* Signed by nominee
* Signed by a committee member
* New memberships will be probationary for three months from approval.

Moved Roger Harrison - Seconded Helen Shiosaki -Carried unanimously

1. Ride planning / scheduling

* 23rd April RSL Fundraising Ride & Sausage Sizzle.
* Club to supply sausages and rolls and condiments.
* Approximately 2-hour ride finishing RSL Capel.
* $20 minimum donation including sausage sizzle.
* Clive James to tow trailer.
* Tony to produce poster for beginning of April
* BDR –
* Allocate up to $50 for bottled water promotional giveaway
* Clive to tow trailer
* 25th/26th April Campout
* Roger to buy drinks
* Helen to purchase food
* Mark Hanrahan to cook
* Sue Philp to tow trailer.
* Wreath for ANZAC day
* Helen to organise black and white wreath
* Ride captain assistance when more than 10 people on a ride.
* RC to ensure group is ready to leave, TEC to assist as and when requested to ensure majority of group is ready to leave.

1. Treasurers report

* Current balance $7206.82

1. General business

No items raised.

1. Meeting closure

7.50pm